

ASSOCIATION OF APPRAISER REGULATORY OFFICIALS

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Ami Milne-Allen, Vermont
President Elect

Don Rodgers, North Carolina
Vice President

Dennis Badger, Kentucky
Secretary/Treasurer

Neva Conway, Alabama
Immediate Past President

Dear Dave,

This is to serve as a letter of agreement between the Association of Appraiser Regulatory Officials (AARO) and The Appraisal Foundation (TAF) regarding the joint investigative training courses for the state appraiser investigators.

In order to ensure that these courses are offered in the most professional manner, AARO and TAF agree to the following administrative issues:

Directors At-Large:

Nikole Avers, Tennessee
Jodie Campbell, North Dakota
Bob Clark, California
Rod Stirman, Oklahoma
Trenton Hogg, Wyoming
Craig Zell, Oregon
Sherry Bren, South Dakota
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Henry Faircloth, North Carolina
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Alternate Directors At Large:

Maria Brown, Idaho
Julie Molendorp, Missouri
Jennifer McGinnis, Montana
Chester Mallory, Alabama
Leslie North, Mississippi

Managing Director

Brent Jayes, CMP
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- Course materials are jointly owned by AARO and TAF
- Both parties, AARO and TAF, agree not to offer the joint course(s) independently and the materials are for use only for the joint project. However, AARO may continue to offer investigative training (which is any course prior to the 2009 modifications that were made at the request of TAF), at its own expense.
- Course administration issues such as hotel contracts, course registration, publication and distribution of course materials, course completion certificates, staffing the courses and travel expense reimbursements will be handled by TAF. All advertisements, course materials, course completion certificates shall acknowledge the joint effort of both parties.
- AARO is responsible for providing qualified instructors, including the selection of an alternate instructor for each site.
- Course instructors will be compensated by TAF at a mutually agreed fee per course offering.
- Travel expenses of instructors will be reimbursed by TAF as long as they are in compliance with TAF travel reimbursement policy.



- Instructor evaluation forms will be completed by course attendees and provided to AARO and TAF.
- Travel expenses for state attendees will be reimbursed by TAF as long as
 - They are in compliance with TAF travel reimbursement policy, and
 - The state attendee attends the entire course.


We look forward to working together on what we believe will be a successful and informative program.

Sincerely,



Bruce A. Fitzsimons
President
Association of Appraiser Regulatory Officials.

Read and agreed to by:



David S. Bunton
President
The Appraisal Foundation

